**C2M Team Contracting Template**

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| **What do I want?** | |
| **Personal Context**   * What do I want to get out of my C2M experience? * What do I want from this team? * What are my experiences with other teams? * What are my hopes and concerns about this class? This team? * How do I like to work? What is my working style? (e.g. Kolb, MBTI, other) |  |
| **What are we trying to do?** | |
| **Goals**   * What does our team need to achieve? * How are we going to judge success? * What do the key stakeholder(s) expect from the team (scientist, LBNL, C2M program, etc)? |  |
| **How will we do this?** | |
| **Roles**   * Will we have explicit roles? What might they be? * Leadership and membership roles? Content and process roles? * How do we balance development and expediency? |  |
| **Team Processes**   * How will the team divide up and integrate its work? * When and how often will the team meet, for how long, and where? * How will we manage team meetings? * How will we make decisions? * How will we hold each other accountable? |  |
| **Relationships and Team Fitness**   * What behaviors will support us? * How will we work through conflicts? * How will we handle mistakes? * How do we support development of one another? How do we leverage each other’s strengths? |  |
| **Commitment**   * What sort of commitments (time, prioritization, responsiveness, mentoring) will team members make to each other? |  |